

Government of Nepal  
Ministry of Agriculture, Land Management and Cooperatives  
Department of Land Reform and Management

**Request for Expression of Interest**

for the Consulting Service for the Image/scanning of Written documents (Likhata), Files (Misil) and Land records (Moth shresta) in Land Revenue Office

EOI No.: DOLRM/CS/QCBS-04/2074/75

Date: April 23, 2018

1. Government of Nepal (GoN) has allocated fund from GoN source and intends to apply a portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service.
2. The Department of Land Reform and Management, Babar Mahal, Kathmandu, Nepal now invites Expression of Interest (EOI) from eligible consulting firms ("consultant") to provide the following consulting services: for the Consulting Service for the Image/scanning of Written documents (Likhata), Files (Misil) and Land records (Moth shresta) in Revenue Office as stated below.
3. The Consultants may submit their expression of Interest for single or both slices (Khanda) as mentioned below. But separate key expert and equipment must be purposed for each slice (Khanda).
4. Interested eligible consultants may obtain further information and EOI document free of cost at the address Department of Land Reform and Management, Babar Mahal, Kathmandu, Nepal during office hours on or before May 8, 2018 or visit e-GP system <https://bolpatra.gov.np/egp> or visit the client's website [www.dolrm.gov.np](http://www.dolrm.gov.np)
5. Consultants may associate with other consultants to enhance their qualifications.
6. Expressions of interest shall be delivered online through e-GP system <https://bolpatra.gov.np/egp> to the address Department of Land Reform and Management, Babar Mahal, Kathmandu, Nepal on or before 13:00 hours, May 9, 2018.
7. Expressions of interest shall be opened in presence of Bidders' representatives who choose to attend on 14:00 hours, May 9, 2018 at the office of Department of Land Reform and Management, Babarmahal, Kathmandu, Nepal.
8. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
9. EOI will be assessed based on Qualification 30%, Experience 60%, and Capacity 10% of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
10. Minimum score to pass the EOI is 70.
11. The slices (Khanda) as mentioned above are as follows:

Khanda	EOI No	Land Revenue Office
Ka	DOLRM/CS/QCBS-4.01/2074/75	Dillibazar, Chabahil and Kalanki
Kha	DOLRM/CS/QCBS-4.02/2074/75	Bhaktapur and Lalitpur

